



## ADMISSION COORDINATION CELL VISVA-BHARATI, SANTINIKETAN

Ref. No. VBACC/293/2022-23

Date: 26/10/2022

### **NOTICE**

#### **Guidelines for Admission fee payment etc.**

This is to notify to all the applicants those have attended counseling and selected for admission in various UG courses and class XI are requested to make payment of admission fees through the following steps;

- 1) Payment option will be activated at night 12.00am onwards on the day of counseling or next day. The link will remain active for 72 hours after the activation. Additionally, VB admission cell will send one mail to all selected candidates regarding the activation of the payment link along with a Google form. However, Selected candidates are requested to check their VB application portal frequently to avoid any untoward situation on payment of admission fees (Available on the admission portal and also upload on the admission-2022 portal, link: [https://www.vbadmission.in/\\_files/ugd/aec4d6\\_66a294065cc8449b89c7e5cbaea9a73b.pdf](https://www.vbadmission.in/_files/ugd/aec4d6_66a294065cc8449b89c7e5cbaea9a73b.pdf) )
- 2) Login to the VB admission portal by using your registered ID and Password through the link: <https://visvabharatiadmission.samarth.edu.in/> (For non-CUET applicant)  
and  
<https://visvabharaticuet.samarth.edu.in/index.php/site/login> (For CUET applicant)
- 3) Then go to the Pay now option to proceed for payment. Since the payment is a system regulated process, we request you to make online payment within the deadline. We suggest you pay from a place where net connectivity is good and fast.
- 4) After making your payment, do not forget to print out the final payment slip
- 5) One Google form link will be sent to the registered e-mail (search in mailbox/spam/trash) through which candidates may submit the said form after filling-up regarding payment status.
- 6) In addition to the above only admitted candidates need to download following six documents, from the admission portal ([https://www.vbadmission.in/\\_files/ugd/aec4d6\\_deb78cf46afa4ec88c51dceec0d14f0cb.pdf](https://www.vbadmission.in/_files/ugd/aec4d6_deb78cf46afa4ec88c51dceec0d14f0cb.pdf)) and advised to carry the printed filled-up copy when they will be allowed to come physically in the campus along with the original credentials for verifications;
  - A) Counseling/Verification form
  - B) Declaration form
  - C) Affidavit by the students
  - D) Affidavit by the parents/Guardian
  - E) Rules of Conduct for students
  - F) Additional documents for Girls/female students

7. Medical fitness (including Blood group) certificate from a registered medical Officer.

**Regarding admission into more than one subject;**

7) If any applicant after admission/payment of fees on one subject would like to shift another subject for admission at Visva-Bharati, then he/she needs to cancel his/her earlier admission by clicking **“Withdraw Admission”** through the link:

<https://visvabharatiadmission.samarth.edu.in/> (For non-CUET applicant)

and

<https://visvabharaticuet.samarth.edu.in/index.php/site/login> (For CUET applicant)

using registered ID and password to log in. After withdrawing earlier admission only, the concerned candidates will be able to take admission in another subject/program. The refund of the earlier admission will be made within the refund period of the concerned Bank after successful withdraw the admission for which he/she has paid the admission fees.

Before to call and sending email, all applicants are requested to browse VB admission portal (<https://www.vbadmission.in/>) to get updated information.

Sd/- Coordinator  
Admission Coordination Cell  
Visva-Bharati